### **Assessment**

**Assessment** is a process used by teachers and students before, during, and after instruction to provide feedback and adjust ongoing teaching and learning to improve student achievement and to provide appropriate challenge for all students at their instructional levels.

### Project Based Assessment

View information about **Project Based Assessment**. Students who are unable to meet Chapter 4 requirements relating to high school graduation requirements through the Keystone Exam may qualify to complete a **Project Based Assessment**.

1. Click the **Assessment** tab on the **Navigation Bar**.



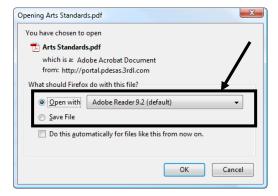
2. Click on the Project Based Assessment tab.



3. Click on the appropriate sub-topic, and then click the title of the document you wish to view:



 You will be prompted to either **Open** the file, or **Save** the file to a location on your hard drive, file server, or other storage device.



## Keystone Exams

The **Keystone Exams** are end-of-course assessments designed to assess proficiency in various subjects.

1. Click the Assessment tab on the Navigation Bar.



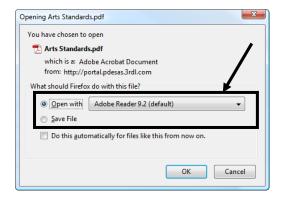
2. Click the **Keystone Exams** tab.



3. Locate the appropriate **Subject Area**, and click the title of the document you wish to view.



 You will be prompted to either **Open** the file, or **Save** the file to a location on your hard drive, file server, or other storage device.



### Assessment Creator

The **Assessment Creator** allows educators to create standards-based student assessments. Using the creator, users can search for and select a specific type of assessment question for a particular grade or course. Educators have the ability to print the student assessment along with the corresponding answer and scoring guide, as well as to save the assessment as a PDF or Microsoft Word document.

#### To Access the Assessment Creator:

1. Click the Assessment tab on the Navigation Bar.



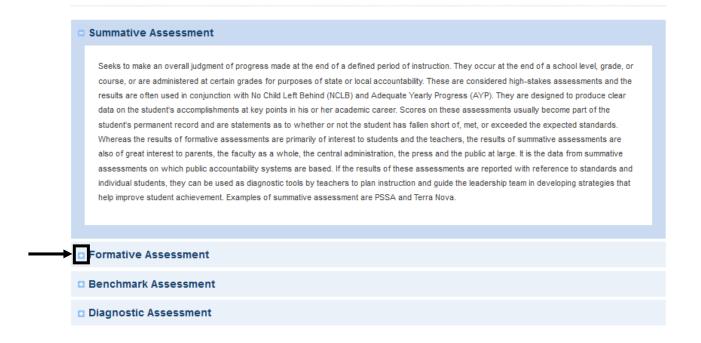
Click the Assessment Creator tab.



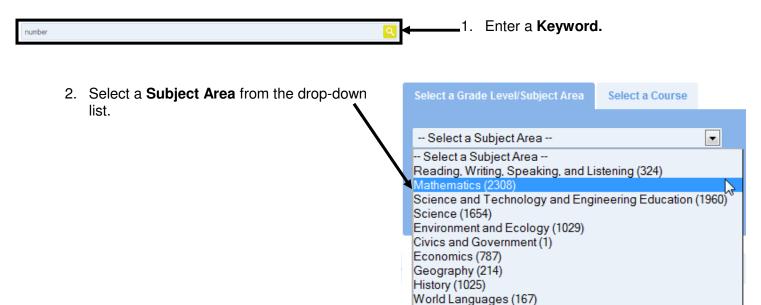
### **About Assessment**

For more information on the four different types of assessment, visit the **About Assessment** tab.

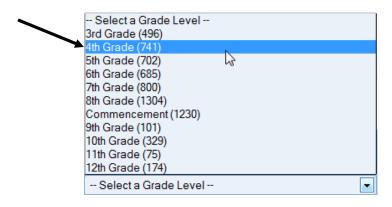
1. Click on the plus sign next to an **Assessment** type to read the full definition.



## **Creating an Assessment:**

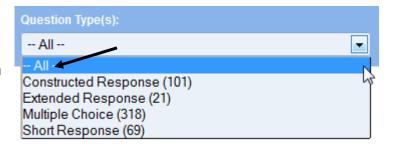


3. Select a **Grade Level** or **Band** from the drop-down list.

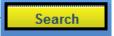


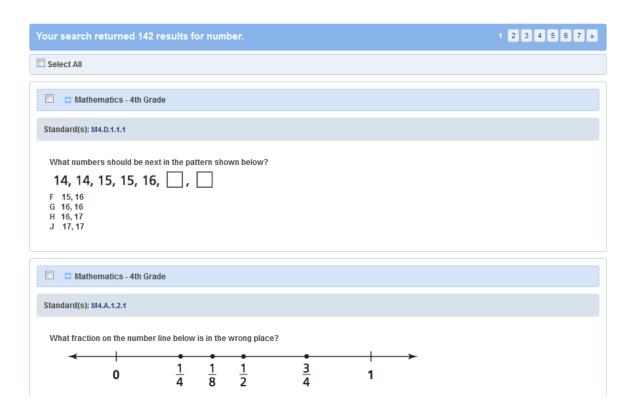
For the purpose of this example, we will design an assessment for **Grade 4 Mathematics**.

 Select a Question Type – Multiple Choice, Constructed Response, Short Response or Extended Response items. Choose All to search for every type of question.



5. Click the **Search** button. A list of test items that match your search criteria will be returned.



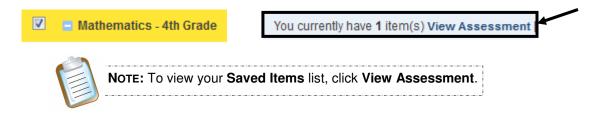


## **Selecting Test Items**

1. To include an item on your assessment, place a checkmark in the square to the left of the item.



As you do so, the item will be added to your **Assessment Items**:

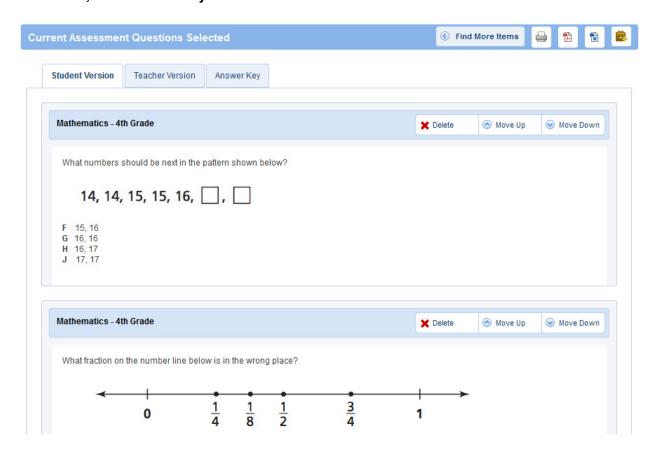


Place a checkmark next to Select All to add all of the items on the current page to your Assessment Items.





- When you have selected all of the items you feel are necessary, click **Build Assessment** at the bottom of the page
- 4. The **Assessment Items** you chose will appear with capabilities to **Move** or **Delete** the questions. Tabs will be present to select various views of the assessment, **Student Version**, **Teacher Version**, and **Answer Key**.



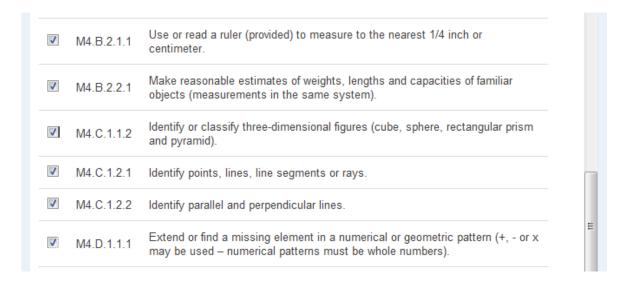
## Search by Standard/Eligible Content

Sometimes a search for test items will produce an overwhelming amount of search results. To narrow your results, you can perform a **Search by Standard/Eligible Content**, which will allow you to filter your search results by **Standard** or **Eligible Content** statements.

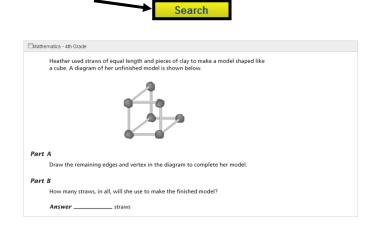
1. Scroll to the top of the page above your search results, and click on the **plus sign** (+) to the left of **Search by Standard/Eligible Content**.

Search by Standard / Eligible Content:

2. A list of all **Standards** and **Eligible Content** statements that were assessed will appear. You can select **Standard(s)** or **Eligible Content** statements by placing a checkmark in the square to the left of them, allowing you to assess specific skills.



3. Click Search to filter your search results. You can then select questions to add to your Cart.

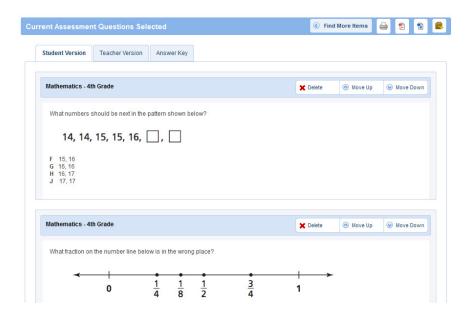


4. When you have selected all of the items you feel are necessary, click **Build Assessment**.

Build Assessment

### Reordering or Removing Items in an Assessment Document

Clicking on View Assessment or Build Assessment will generate a list of the test items that are in your list of Assessment Items. The test items will appear in whatever order they were selected in the steps above.

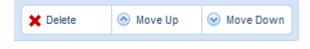


At times the order of the test items may be inconvenient:

- Longer, more involved Constructed Response items may appear at the beginning of the test, while Multiple Choice items may appear at the end
- An educator may wish to create several versions of the same assessment, reordering the questions on each to prevent plagiarism in the classroom

Users may wish to change the order of the items to better suit their needs:

 To re-order manually the items on the assessment, click on the Move Up/Move Down icons next to the test items you wish to move. The items will move up or down the list one space with each click.



To delete a test item from your assessment, and from the Assessment, click the Delete
icon next to the item. To clear them all, click Clear Assessment Items on the Assessment
Creator tab.



To locate additional assessment items, click Find More Items.
 Place a checkmark next to any additional items to include them in your Cart.



## **Saving an Assessment Document**

In addition to the **Student Version** of the assessment document, users can also preview the **Teacher version** and the **Answer Key**.

- The Student Version contains test items only
- The **Teacher version** contains the test items, along with the answer key and scoring rubrics
- The **Answer Key** does not contain test items, only the answer key and scoring rubrics
- 1. Select the appropriate **Version** of the **Assessment**.



2. Use the Move Up/ Move Down icons to order the test items.



- 3. **Delete** any questions you no longer wish to include.
- 4. Select an option for how you wish to save the **Assessment**:



- **Print** print the assessment without saving it.
- **PDF** save the assessment as a PDF file.
- Word save the assessment as a Microsoft Word document.
- **ePortfolio** save the assessment to My ePortfolio as a PDF file (All 3 versions of the Assessment will be saved in the ePortfolio)

### Reference Materials

The **Reference Materials** tab provides access to resources related to assessment. These resources include links to online resources, PDF files and Microsoft PowerPoint presentations.

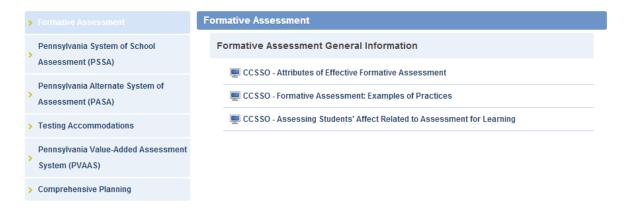
1. Click Assessment on the Navigation Bar.



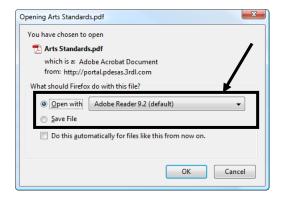
2. Click the Reference Materials tab.



3. Click on the appropriate sub-topic, and then click the title of the document you wish to view:



 You will be prompted to either **Open** the file, or **Save** the file to a location on your hard drive, file server, or other storage device.



## Classroom Diagnostic Tools

The **Pennsylvania Department of Education** has developed on-line classroom diagnostic assessments for Reading/Literature, Mathematics, and Science. The diagnostic assessments are currently available for students in grade 6 through high school, and will be available for students in grade 3 through high school shortly.

1. Click Assessment on the Navigation Bar.



2. Click the Classroom Diagnostic Tools tab.

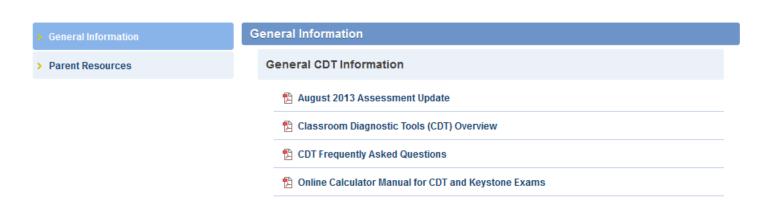


- Click the link to access the DRC eDirect system for the Classroom Diagnostic Tools.
- Review any documentation regarding the Classroom Diagnostic Tools.

# Classroom Diagnostic Tools (CDT)

The Pennsylvania Department of Education has developed on-line classroom diagnostic assessments for reading, mathematics, and science, The diagnostic assessments will be available for students in grade 6 through high school. The CDT is available for Mathematics, Science and Reading/Literature.

To access enrollment information and other documents for the Classroom Diagnostic Tools, please visit: https://pa.drcedirect.com



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