**Career Math**  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project #1 – Starting a SAT Tutoring Business**

**Description:**

For this first project, we are exploring the start-up of a SAT tutoring business. You have already researched the costs associated with rental space, utilities, furniture and supplies. In this written proposal, you are presenting your company to a potential investor who is thinking about financing your business.

**Questions/Things You Need to Address In Your Proposal:**

1. Give some **background information** about your business
   * Location, hours, employees, how your business will operate day-to-day
2. Discuss your rental space and **reoccurring monthly expenses**
   * Physical layout of space, total cost per month for building, utilities, insurance, etc.
3. Discuss your **one-time start-up and supply expenses**
   * Total cost of one-time start-up costs (computers, furniture, etc.)
   * Total cost of reoccurring supplies (paper, pencils, toner, etc.)
4. Discuss **income and other expenses**
   * How much are you going to charge for tutoring?
   * How much would you pay your employees?
5. **Summarize** your project (Conclusion)