**Cause-and-Effect Essay**

**Revising and Editing Guidelines**

**Organization**

* Does the introduction to the essay engage the reader and present the thesis?
* Is the information arranged logically (i.e., least to most important or sequential)?
* Is there a separate paragraph for each cause/effect with a corresponding topic sentence?
* Does the conclusion summarize the ideas and/or restate the main point?
* Are there sufficient transitions to guide the reader through the essay?

**Focus and Content**

* Does the thesis have a narrow enough focus?
* Does the essay stay focused on the thesis?
* Does the essay rely on facts versus opinions?
* If appropriate, are causes identified as necessary, sufficient, or contributory?
* Are any of the points repetitive?
* Is the support sufficient?
* Is credit given for information that is not original?
* Are there quotation marks around any facts or details that are directly quoted?

**Style**

* Are sentences complete and clearly written?
* Does the essay use precise language where appropriate?
* Is the information presented in an engaging way?
* Is the style consistent and formal?

**Conventions**

* Mark all errors in sentence structure, grammar, usage, spelling, and punctuation.