Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hour \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Analysis of Argumentative Letter**

1. What is the writer’s opinion/claim/thesis?
2. The writer’s claim first appears in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ sentence of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ paragraph.
3. What is the writer’s topic sentence/argument in the 1st body paragraph?
4. Where in the 1st body paragraph does the writer mention and respond to an opposing viewpoint or counterargument?
5. What is the writer’s topic sentence/argument in 2nd body paragraph?
6. Where in the 2nd body paragraph does the writer mention and respond to an opposing viewpoint or counterargument?
7. What is the writer’s topic sentence/argument in 3rd body paragraph?
8. Where does the writer’s claim reappear in the conclusion?
9. Circle phrases or sentences in the letter that use the ethical appeal. (Hints: Look for evidence that the writer is a good person, someone who is fair, knowledgeable, and trustworthy. Look for evidence that the writer is considerate of counterarguments.)
10. Underline phrases or sentences in the letter that use logical appeal. (Hints: Look for evidence that the writer put a lot of thought into the issue. Look for details and examples. Look for facts, statistics, and information from “experts.”)
11. If applicable, put a box around phrases or sentences that use emotional appeal.
12. Put wavy lines under all transitional words and phrases in the letter.
13. Who is the writer’s audience?
14. Do you think the writer’s audience will fully understand the writer’s arguments? Why or why not?